

Meeting notes – 17 September 2019

<p>In attendance Bob Lloyd-Smith – St James (Cheltenham) Neil Grecian – Dursley Anna Hay – Winchcombe Stephen Draper – Minchinhampton David Jennings – St John's (Coleford) Ian Wills – Whiteshill John Coles – Clearwater (Quedgeley) Sarah Nicholson – Hardwicke Carol O'Donnell - Coaley Keith Withers – Lakefield (Frampton-on-Severn)</p>	<p>Mike Baker – St Lawrence (Lechlade) Emma Canestra - Bibury Jackie Powell - St Matthews' (Cainscross)</p> <p>Tim Brock – Trustee Rachel Howie – CEO</p> <p>Apologies Jackie Hall – Field Court Infant (Quedgeley) David Minns – North Cerney Diane Bainbridge - Longney Rebecca Kiely- Primrose Hill</p>
<p><i>Red text denotes an action point</i></p>	
<p>The CEO welcomed everyone to the meeting and Bishop David opened the meeting with a prayer. Introductions were made and the CEO thanked everyone for their attendance.</p>	
<p>1. Actions from last meeting</p> <ul style="list-style-type: none"> - Access to the School Condition Allocation dashboard – RH confirmed that log ins for this had been circulated. Chairs were asked to check their email Clutter/Trash. If the relevant email could not be located Chairs were asked to contact Rob Jones. No further concerns raised +DJ asked for the issue of St John's fence to be raised. - KW identified that the grammar in the curriculum statement could be improved and agreed to identify the areas that were causing concern. RH revisited the document - a letter be sent to the RSC asking for the rationale behind her comment about the financial organisation of the Trust, and any recommendations the RSC has for MAT financial organisation. Completed. - It was agreed that the report that is developed as a result of the research into GAG pooling will also be circulated to HTs and Governors for comments. On the agenda today - The CEO asked for feedback for the scheduling of meetings for the 2019/20 academic year and views on the number of meetings to be held. Completed 	
<p>2. DGAT central updates including:</p> <ul style="list-style-type: none"> - there is an updated safeguarding policy to be aware of which is in line with the changes to Keeping Children Safe in Education – governors to be familiar with this policy - the new Trust website was shared and familiarisation undertaken. The password for the Governor area is PROVERBS – please send RH any suggestions/comments particularly with regard to the governor area. Chairs suggested that a more direct link on the public area of the website could be helpful for the statutory policies. In addition, it was suggested that the policy area was added as link in the governors' area. - School business managers and finance staff have had one training session on PS Assets - the compliance software. Governors may find it helpful with monitoring activities. - Chairs were asked to ensure that all governors have and use a school email address 	
<p>3. Update on GAG pooling research RH identified that the research paper had not yet been presented to the Trust Board but outlined the key findings from the research and asked for views and comments from the Chairs so that these could be taken back to the Trust Board. TB will feedback to the Board at the next meeting. Once the research</p>	

findings have been presented, the Board will make a decision on the next steps to be taken. **RH will keep Chairs informed.**

4. Training

The training brochure on the website was shared.

5. Vision work update

The draft vision was presented and explained. Overall the vision and core principles were received positively with suggestions that

- the 4 words in the purple circles seem disjointed – could these be the 4 core words included in the tree diagram (wisdom, hope, dignity, community)
- the tree diagram does not stand alone well – the back story and development need to be understood. This may not work well on the website
- the word relentlessly may not convey the right message
- could the vision statement be shortened

6. Parish/school relationships - #101ways

The document was shared – it is a resource to help schools and parishes create meaningful links and relationships **RH will add this to the website**

7. Governors' handbook

After discussion it was agreed that a Trust Governor Handbook would be useful. **Chairs to contact RH if they are willing to be on a working group to create this resource.**

8. Trust Board update

RH outlined the items on the next Trust Board agenda which included:

- Priority schools for 2019/20 – who are they and what support are they receiving
- Annual plan
- Vision and core principles
- Complaint Feedback
- Bream CofE Primary School
- Feedback from CofG Forum and HT Forum
- GAG pooling report
- Trust Annual Review feedback

The trust annual review with the Regional Schools Commissioner is taking place next Monday.

The key data headlines for the Trust are

EYFS – GLD is above the national average but there is a large gap between PP and non-PP pupils

Phonics – is above the national average but there is a large gap between PP and non-PP pupils

Key Stage 1 – generally a positive picture – there were too few pupils gaining greater depth in writing

Key Stage 2 – the focus area is reading and greater depth in writing

RH asked Chairs to consider if they have any governors who have the right skills to be co-opted to the Trust's Audit and Finance Committee and let her know. The commitment would be to four 2-hour meetings a year.

9. Teacher Pay increases

Once the Teachers' Pay Increase information is received from the Local Authority RH asked **Chairs to discuss this at school level and feedback their views to RH** to take to the Board to consider when they are making their decision on this issue. RH also discussed this with HT at their forum today.

10. AOB

BLD explained that there had been a tragic death of a teacher at St James. In due course he suggested that sharing the response to this experience would be helpful to others. +DJ identified he could add some experience of dealing with the death of a headteacher. **To be added to a future agenda**

KW thanked the DGAT central team for their support during their recent Ofsted inspection

KW asked if there was any update on central procurement. RH reported that there is nothing to feedback at present, but it formed part of this year's annual plan.

RH asked representatives to feedback the content of the meeting to their CofGs.

Dates

The next meeting is 12 November 2019 at 6.30pm

The meeting closed at 8.25pm