

NAME OF SCHOOL Local Governing Body/Committee Meeting

*School vision*

XXX 2021, XXXXpm

LOCATION

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| AGENDA*Meeting aim* |
| 1 | Welcome and introductions1. Opening prayer
2. Apologies
3. Declarations of interest
 | Chair /Clerk |  | 5 mins |
| 2 | Minutes of the FGB meeting held on XXX1. Accuracy
2. Matters arising: *See action table at end of the minutes*
 | Chair | *For approval* | 10 mins |
| 3 | Chair’s Update1. DGAT Chairs’ Forum update
 | Chair |  |  |
| 4 | Headteacher’s Report: *See attached*To include: | HT |  |  |
| 5 | Committee Meetings1. XYZ Committee: *See minutes attached*
 | Chair of Committee |  |  |
| 6 | Safeguarding | Chair |  |  |
| 7 | Monitoring / Local Governor Visits | Chair / HT |  |  |
| 8 | Policies: *See attached*1. INSERT
 | Chair | *For approval* |  |
| 9 | (Any of other items – noting standing items) | Chair / HT  |  |  |
| 10 | LGB Business1. E.g. vacancies etc
 | Clerk |  |  |
| 10 | Confidential Business | Chair |  |  |
| 12 | AOB1. Date of next meetings

LGB / Committees | Chair / Clerk |  |  |