

# ECT Mentor session

**Module 5:** Fulfilling professional responsibilities

**Week 1:** Module audit

## Session Elements



self-  
assessment



discuss with a  
mentor

## Learning Intentions for this session

Your ECT will learn how:

- To use the Module 5 (M5) ECT audit (Year 1) as a stimulus for discussion around the mentee's current knowledge and practice in relation to M5 (ECF standard 8).
- To support the mentee to make accurate judgements of their current knowledge and practice.
- To agree with the mentee areas for particular focus in relation to M5.

## Introduction

In this first mentor meeting of M5, you will work with your mentee to audit their current knowledge and practice in relation to the relevant content of the ECF. You should use your expertise to support the mentee to complete their audit with reference to a range of sources of evidence, and to agree with the mentee on any areas of particular focus over the rest of the module. This should inform any decisions you make about sequencing and orientating the remaining sessions within the time you have available with your mentee. While it is essential that all *learn that* and *learn how* statements are covered throughout the module, using the audit outcomes will support you to personalise this experience for your mentee to best

address their learning needs.

The session is designed to be completed within the allotted mentor meeting time. You may choose to agree with your mentee that they will complete the audit in advance of the meeting, in which case the meeting can be truncated to reflect this.

You will need to brief the mentee in advance of the session so that they have access to a range of sources of evidence while completing the audit and during the session.

This could include:

- their transition paperwork produced at the end of ITT/ITE to support progression to the NQT year
- notes from formal review meetings conducted to date this year
- their teacher assessment records
- examples of their planning paperwork
- a selection of pupils' work
- notes from independent reading and professional learning activities

## Research and Practice Summary

There is no research and practice summary for this session, in which you are working with your mentee to audit their current knowledge and practice in relation to the Early Career Framework. Research and practice summaries in subsequent sessions will support you and your mentee to continue their learning in relation to this content.

If you wish to refresh your knowledge of the M5 content at this stage, you may choose to read ahead so that you can engage with the research and practice summaries for each of the remaining M5 sessions.

## Mentor Meeting Activities

The M5 ECT audit is organised into 4 sections. You can choose whether to work through the review/plan/theory to practice cycle below for all content at once, or to work through each section of the audit separately and repeat the cycle for each section. Choose what works best for you and your mentee.

## Review: 15 mins

Ask your mentee to work through the audit and to self-assess against each criterion. They should base their judgement on their current knowledge and/or practice. Some suggested definitions to support this assessment are offered below. All should be interpreted in relation to the mentee's context and what can reasonably be expected of an early career teacher:

**Emerging:** I don't feel very confident in this area. I have substantial gaps in my knowledge and/or practice which definitely need to be addressed.

**Developing:** I have some knowledge about this, and/or there is evidence in my practice that I do this some of the time or to some extent. I am in a position to build on this with further work in this area.

**Secure:** I know a lot about this, and/or I do it in my practice consistently and well.

## Plan and Theory to Practice: 40 mins

Ask your mentee to talk you through their audit and to explain the reasoning behind each self-assessment. Where possible, prompt the mentee to support their assessment with reference to one or more sources of evidence (see examples listed in the introduction to this session). You might use questions/prompts such as:

- can you provide examples from your practice which support your assessment in relation to this statement?
- tell me a bit more about how you've used what you learned during ITT/ITE and built on this as an ECT so far?
- what can you learn about this from the evidence you've brought with you to this session?
- what feedback have you received in relation to your knowledge/practice in this area so far?
- what would it take for you to assess yourself more positively against this criterion? What's missing at the moment?

Use your expertise and experience to shape the mentee's reflections and to draw their attention to aspects of their practice which they may be overlooking (either by

judging themselves too harshly or too kindly). The purpose of this activity is to help the mentee identify areas for particular development in relation to M5 and also to recognize and celebrate areas of relative strength/confidence.

### **Next Steps: 5 mins**

Agree with your mentee how you will use the outcomes from the audit to inform your use of the programme materials for the remainder of this module. Using the Summary Module Guide highlight, together, any areas to which you will give particular focus. Consider how your mentee might best engage with some of the optional further readings suggested in the Summary Module Guide. Discuss the value of returning to the audit as you work through the module, using it to chart your mentee's progress.

In particular, give attention to those statements where the mentee considers their knowledge/practice to be 'emerging' and share some examples of how the programme will support them in moving to 'developing' and then on to 'secure'.

Note the date of your next mentor meeting, when you will check on your mentee's progress.